

## Shoe Tag (chip) and Bib Instructions

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**Coaches:** You are responsible for returning all of your assigned shoe tags (chips) in numerical order before you leave the event. **There will not be any corral collection for the shoe tags.** Shoe tags lost or not returned will result in \$5 fee for each tag. **Hang on to your team envelope and zip tie for chip collection.** Please assist us in the return of all tags.

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### 1. Inspect your team packet to ensure you receive all your bibs and shoe tags

- Immediately notify Timing First at packet pick-up if you are missing any bibs or tags.
- Do this before you leave the packet pick-up area. Take a minute to do this and solve any issues right away.

### 2. Distribute your Bibs and Shoe Tags to all competing athletes

- All athletes must wear their assigned bibs and shoe tags, as assigned on your team roster.
- Athletes that are not registered should not use someone's shoe tag. (We can add them)
- Failure to properly distribute the bibs and shoe tags will result in inaccurate results

### 3. Athletes must properly secure their shoe tags as shown below

- Lace the shoe tag into the right shoe with the orange side up; be sure to not bend the chip or damage it as the shoelace is pulled tight. Do not have the laces go over the outside edge of the tag, instead use the holes to go through the tag. **Double knot the laces.**

### 4. Shoe tag collection and return

- Each team is responsible for the collection and return of all shoe tags assigned to your team
- Please use a **COACH** to collect the shoe tag after each race. Once you have completed all races and collected all shoe tags bring them back in your team **envelope, zip tie them back together.**
- Sort the chips in numerical order with the orange side up.** This will make the checkout process move quickly.
- Have a **COACH** return all of your shoe tags to the finish line area. **Please do not send an athlete to turn in your shoe tags.**
- A Timing First representative will check your shoe tags for accuracy and complete the checkout process.

**(unofficial) Real-Time Results / Final:** [results.timingfirst.com](https://results.timingfirst.com)

**SHOE TAGS ARE NOT DISPOSABLE**